Problem Code

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Overview

Problem codes can be setup and later assigned to items that are being repaired on repair orders.

Set up a repair Problem Code

To access the Discount settings, click on the Gear icon in the upper right corner of the screen. Under the General section, click on **Profile Lists**. On the **Profile Lists**, under the Repairs section click on Problem Code.

- Use Problem Codes to track what issues were found on the various repairs being performed. Mark a problem code as *INACTIVE* if it should no longer be an option to be selected and assigned to a new repair.
- Enter the Problem Code's Name, a Description of the Problem Code and If the Code is Active.
- Click on Save when done.