

Company Preferences - Production

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Production

Under the Production Section of your Company Preference, you can edit specific settings pertaining to your work order in the Production stage. By selecting some of the choices under this company preference, you can control how the components on your work order are processed and how work order instruction will be passed on to the production floor. Keep in mind there are two tabs, General and Advanced.

You can set up the following work order options under the General tab:

- **Disable Production** (Turning off the Production Process in Order Time)
- Copy bill of materials instructions to work order instructions.
- Allocate components when a work order is created.
- Change status to Ready when a Step's components are fully allocated.
- Use only available locations or bins when allocating components on a work order.
- Warn when the work order is finished and components are not fully allocated.
- Automatically add quantity when finishing a Work Order.

Allow BOM components to be percentages. Allows you to add components by percentage instead

- of quantity.

When cloning an Assembly, also clone all its Revisions. Cloning an Assembly Item will retain all of its

- BOM Revisions.

Admin » Company Preferences

Company Preferences Save Reset

Section

- General
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- Items
- Inventory
- Sales
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- Payments
- Purchasing
- Receiving
- Production
- Lot / Serial #s
- Mobile
- Mail and Calendar Integration

Production

Disable Production

General Advanced

General

- Copy bill of materials instructions to work order instructions.
- Allocate components when a work order is created.
- Change status to Ready when a Step's components are fully allocated.
- Use only available locations or bins when allocating components on a work order.
- Warn when work order is finished and components are not fully allocated.
- Automatically add quantity when finishing a work order.
- Allow BOM components to be percentages

Click **Save** when done.

On the Advanced Tab you have more features you can manage.

- Enable Splitting. When you want to Finish a work order partially, you can finish the work order while creating a 2nd work order for the remaining quantity.
- Enable Drill Down: When you want to create work orders for sub-assemblies within a work order.
- Enable Flatten: When you want to remove the BOM structure of 'Phantom BOMs' and show only the components on the work order.
- Enable Batch Quantity:
- Enable BOM Revisions: Allows you to save the same finished good using different components.
- Enable Production Orders: See [Production Orders](#)
- Enable 'Part Of' for work order components
- Don't allow closing non-fully allocated work orders
- Deny adding items to Work Orders not on the Bill of Materials.
- And the ability to set Default Steps and Step UOMs.

The screenshot shows the OrderTime software interface. The top navigation bar includes Home, Sales, Purchasing, Production, Repairs, Warehouse, and Reports. The main content area is titled 'Company Preferences' and is divided into two tabs: 'General' and 'Advanced'. The 'Advanced' tab is currently selected. Under the 'Production' section, there are several checkboxes. The following checkboxes are checked: 'Enable Splitting', 'Enable Drill Down', 'Enable Flatten', 'Enable Batch Quantity', and 'Enable BOM Revisions'. Other checkboxes are unchecked, including 'Disable Production', 'Enable Production Orders', 'Deny adding items to work orders not on the bill of materials', 'Change status of the current step only when changing status on the work order list', 'When setting Quantity produced on new Work Orders, update component required quantities proportionally', 'When creating a Linked Work Order, allow quantity ordered to exceed quantity required.', 'Update Quantity on new Work Orders from a drill down', 'Allow BOM components to be percentages', 'Use the Promise Date instead of the actual Date Finished when the Promise Date is in the past. (Use this to backdate Work Orders)', 'After finishing a Work Order with Linked Sales Orders or Linked Work Orders, create the corresponding Ship Doc Or allocate to the corresponding Work Order.', 'After finishing a Work Order with Linked Sales Orders or Linked Work Orders, allocate to the corresponding Sales Order or Work Order.', and 'When creating a linked Work Order from a Sales Order, copy the Item's description.'. The 'Default Step' field is empty.

Click **Save** when done.