

# Payment Gateway - Intuit QuickBooks Payments

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## Overview

To process credit cards with the software, you **MUST** have an open account with a credit card processing company.

## Enter a Payment Gateway

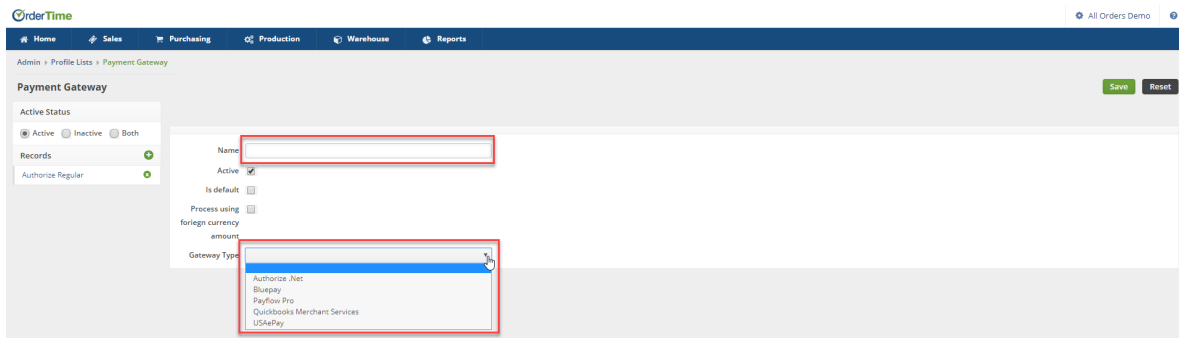
Before you begin selling, you need to list all of the payment processing gateways that you have accounts with by entering your log in information for those accounts on the *Payment Gateways* menu screen (Admin --> Profile List --> Payment Gateway)

The available Gateways are located on the left side of your screen, while the Gateway details appear on the right.

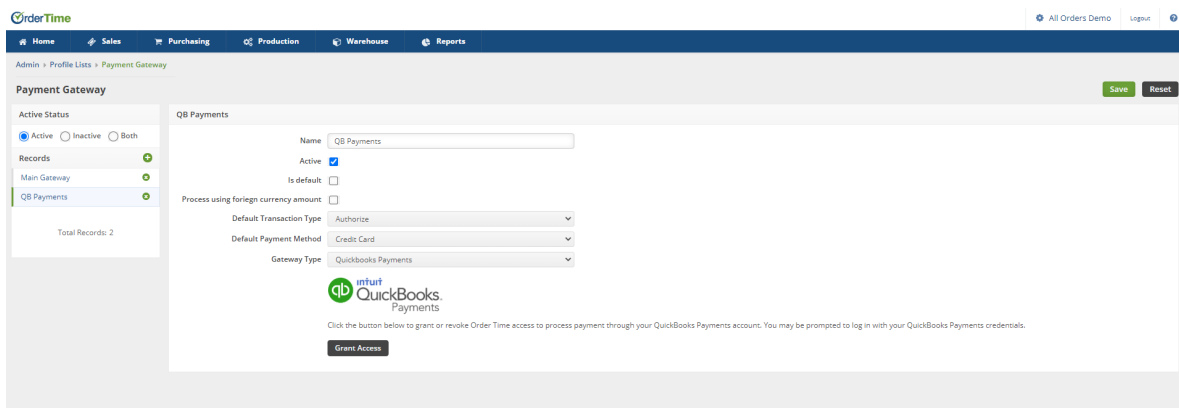
The screenshot displays the 'Payment Gateway' configuration interface. On the left sidebar, the 'Payment Gateway' section is highlighted, showing radio buttons for 'Active', 'Inactive', and 'Both', and a 'Records' table with one entry: 'Authorize Regular'. The main content area shows the configuration for 'Authorize Regular', including fields for Name, Active status, Is default, Process using foreign currency amount, Gateway Type (set to Authorize.Net), and Authorize.Net merchant details like Merchant Login, Transaction Key, and API Hash Secret.

You first need to give the Payment Gateway a *Name*, Select if the Gateway is *Active* and if the Gateway is the *Default* Payment Gateway and then select your credit card processing company (Gateway Type) from the drop down list.

If you have multiple payment gateways, there is an option within the payment entry screen, in the Sales order and Ship Doc, that will allow you to select the gateway when receiving the customer's payment.



## Intuit QuickBooks Payments



### Instructions:

- Click on Grant Access
- If not already logged in to QuickBooks Payments enter your login credentials.
- Authorize Intuit to securely share your data to Order Time.
- Once Authorized, make sure to click SAVE in the top-right to save the Payment Gateway

**\*\*\*\*\* US Accounts only, Canadian accounts do not support processing.**