

# QuickBooks Changes Payment Application

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Order Time allows you to take a payment on a sales order without creating an invoice (aka Ship Doc). When the payment is synced with QuickBooks it creates a negative A/R (i.e. a credit). Then when the ship doc is created, the credit is applied to it appropriately.

This mechanism will be disturbed when QuickBooks auto applies credits as it chooses. Then when the payment is synced back from QuickBooks to Order Time, the payment may be applied to different sales orders!

**To keep this from happening, turn off the Automatically Apply Credits setting as shown below.**

## QuickBooks Online

## Account and Settings

Company	Accounting	First month of fiscal year	January
Billing & Subscription		First month of income tax year	Same as fiscal year
Usage		Accounting method	Accrual
Sales		Close the books	Off
Expenses	Company type	Tax form	Corporation, one or more shareholders (Form 1120)
Payments	Chart of accounts	Enable account numbers	Off
Advanced		Shipping account	Shipping Income
		Discount account	Discounts given
		Tips account	
		Billable expense income account	Billable Expense Income
	Categories	Track classes	On
		Track locations	Off
	Automation	Pre-fill forms with previously entered content	On
		Automatically apply credits	Off
		Automatically invoice unbilled activity	Off
		Automatically apply bill payments	On
	Projects	Organize all job-related activity in one place	On
	Time tracking	Add Service field to timesheets	Off
		Make Single-Time Activity Billable to Customer	On

## QuickBooks Desktop

Preferences

My Preferences | **Company Preferences**

**RECEIVE PAYMENTS**

Automatically apply payments

Automatically calculate payments

Use Undeposited Funds as a default deposit to account

**INVOICE PAYMENTS**

Allow customers to pay each invoice online via a protected payment link. [Learn More](#)

Include online payment link on invoices [Explain](#)

Allow invoice to be paid online with bank account

Also include on printed invoices

Intuit PaymentNetwork Email:

Enter the email address you use to sign in to PaymentNetwork. [Explain](#)

[Explain](#)

**Tip:** To make payment methods active or inactive, go to the Lists menu, click Customer & Vendor Profile Lists, and then click Payment Method List.

**Also See:** Sales and Customers