

# Language and Time Settings

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## Changing Language Settings

Habla Español? Parlez-vous Francais? We're very excited to announce that Order Time is available in Spanish and French!

Access Order Time in your language for a more productive and comfortable experience. Take advantage of all the powerful inventory control and order management features that Order Time has to offer. Supported languages are English, Spanish and French.

### Before

The screenshot displays the OrderTime web application interface. At the top, there is a navigation bar with tabs for Home, Sales, Purchasing, Production, Warehouse, and Reports. The main content area shows a 'Sales Order - 305' form with fields for General, Bill Address, Ship Address, and Summary. Below the form, there is a table of items with columns for Line No., Image, Item, Description, Quantity, Filled, UOM, Price, Ext., Tax Code, Cleared, and Actions.

LINE NO.	IMAGE	ITEM	DESCRIPTION	QUANTITY	FILLED	UOM	PRICE	EXT.	TAX CODE	CLEARED	ACTIONS
1		Poppet Plug	Quick-Connect Fitting, Poppet Valve Plug	2.0	0.0	EA	3.50	7.00	Tax	<input type="radio"/>	<input type="checkbox"/>
2		Reverse Idler Gear	Reverse Idler Gear (22 T) (11/85-Up), NIS-100	1.0	0.0	EA	34.00	34.00	Tax	<input type="radio"/>	<input type="checkbox"/>
3		Output Shaft Assembly	OEM Front Inner Axle Output Shaft Assembly RH Passenger Side for Dodge Ram 1500	1.0	0.0	EA	245.11	245.11	Tax	<input type="radio"/>	<input type="checkbox"/>

### After

The screenshot displays the OrderTime web application interface. At the top, there is a navigation bar with tabs for Inicio, Ventas, Compra, Producción, Almacén, and Informes. The main header shows 'Órdenes de Ventas - 305' and 'Estado: Processing'. Below this, there are three columns for 'General', 'Dirección de Factura', and 'Dirección de Envío'. The 'General' column contains order details like 'Núm. 305', 'Cliente: M & D Transmissions', 'Fecha: 12/05/2018', 'Plazo de Entrega: 16/06/2018', and 'Contacto: Alexa Hargrave'. The 'Dirección de Factura' and 'Dirección de Envío' columns both list 'M & D TRANSMISSIONS' at '3501 ROCKENBACHER CAUSEWAY, MIAMI, FL 33149, UNITED STATES'. To the right, a 'Resumen' table shows financial details: Total parcial (286,11), UPS (5,00Tax), Descuento \$ (-0,00Tax), FL (6,00 %) (17,47), Cantidad Total (308,58), Cantidad Pagada (-0,00), and Balance (308,58). Below the summary is a table of items with columns: LÍNEA NÚM., IMAGEN, ARTÍCULO, DESCRIPCIÓN, CANTIDAD, LLENO, UDM, PRECIO, EXTENSION, CÓDIGO DE IMPUESTOS, DESPEJADO, and COMPORTAMIENTO. Three items are listed: 1. Poppet Plug (Quick-Connect Fitting, Poppet Valve Plug), 2. Reverse Idler Gear (Reverse Idler Gear (22 T) (11/85-Up), NIS-108), and 3. Output Shaft Assembly (OEM Front Inner Axle Output Shaft Assembly RH Passenger Side for Dodge Ram 1500).

## Turn on this feature within Chrome:

1. Click on the Menu button at the top-right
2. Click on Settings
3. Scroll down to Advanced and click on it
4. Scroll down to Language and click on it
5. Click Add languages
6. Type in your language (e.g. Spanish - español)
7. To the right of the language on the list click on the triple dot menu
8. Check the box that says 'Display Google Chrome in this language'
9. Click 'Move to the top' so that Spanish is at the top of the list
10. Click on the Relaunch link to reload Chrome
11. Reload <https://app.ordertime.com> - Login and enjoy!

## Turn on this feature within Firefox:

1. Click on the Menu button at the top-right
2. Click on Options
3. Scroll down to Language and click on Choose
4. Click on the 'Select a language to add' dropdown and choose your language (e.g. Spanish (Argentina))
5. Click Add
6. Select the language in the window and click Move Up until it is at the very top
7. Click OK
8. Reload <https://app.ordertime.com> - Login and enjoy!

## Turn on this feature in Internet Explorer on Windows:

1. Click on the Cog wheel in the top-right

2. Click on Internet Options
3. In the General Tab, click the Languages button
4. Click on 'Add...' scroll down to your language and click OK
5. Click on the language in the menu and click on 'Move up' until it is at the top
6. Click OK and then OK again
7. Reload <https://app.ordertime.com> - Login and enjoy!

## Changing Time & Date Settings

Date formatting is based on the browser settings as well.

To change the date format for the dates in Order Time, from DD/MM/YYYY to MM/DD/YYYY or vice versa, you must change the language settings in your browser.

(Conditional) If your default is set to English (United States), the dates will appear in the MM/DD/YYYY format.

(Conditional) If you want to change the format to DD/MM/YYYY, you must add an additional language.

**See the instructions for adding an additional language above.**