

# Webinar - Order Time Mobile Updates

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## Helpful Resources

- **Order Time Mobile Release Notes - [OT Mobile Release Notes](#)**
- **Overview & Download Link**
  - [Learn about OT Mobile and Download](#)
- **Compatible Hardware List**
  - [Compatible Hardware](#)
- **More Order Time Mobile How-To's**
  - [Index for all OT Mobile KB Articles](#)

## Order Time Mobile Updates Webinar Meeting Notes

### Agenda:

- Introduction and overview of the Mobile App by Ian.
- Review of OT Mobile settings in Company Preferences.
- Discussion on various features and functionalities.

### Key Highlights:

#### 1. **Company Preferences in OT Mobile:**

- Ian showcased how to select preferred fields for scanning.
- Discussed linking options with Order Time Mobile.

#### 2. **Warehousing:**

- Introduction to the start scanning section.
- Setting up Bins in the system.
- Linking all orders with OT for scanning purposes.
- Mentioned that certain companies will use the scanning feature differently.
- Admin-only capability to make changes.

#### 3. **Scanning Process:**

- Explanation of the scanned order quantity process.
- Overview of the manual scan process.

#### 4. Mobile Warehouse (WH) Features:

- New actions in Mobile WH for creating packages for shipping documents.
- Sorting sales orders by document number, which can be modified by the end user.

#### 5. Mobile Device Walkthrough:

- Demonstrated the login process, including face recognition.
- Refreshing preferences and how Admin can change device preferences.
- Overview of settings.
- Transactions are determined by location.
- Camera functionality for scanning and attaching an external scanner.
- Corrections for the back button and auto-scroll feature.

#### 6. Client Processes & Features:

- Introduction to the "Find" feature and searching by subject.
- Bin scanning example.
- Adjustments and counts overview.
- Demonstrated counting using a Bin.
- Sales order picking and receiving a purchase order process on mobile.
- Swipe left/right functionality and displayed information.
- Error removal process.
- Review of Purchase Order (PO) 1223 and creation of the Ship Doc.
- Creation of a Sales Order and the pick process.
- Ship document created with ID 1001557.
- Benefits of the packages feature.
- Returning to Order Time to review processes executed from the mobile app.

#### 7. Questions & Responses:

- Jess: Inquired about the app's functionality when a sales order is checked out. Specifically, if a bin move would reflect immediately for another active user.
  - Mike D. confirmed he will address this query.
- Robert: Asked about the availability of a new iPad app.
- Dustin: Questioned the feasibility of bin picks on an iPad.
  - Mike D. clarified iOS usage and directed attendees to send in support tickets individually for any issues that arise.
- Compatibility of devices was discussed.
- Current iOS version for the app is 2.5.5.
- Discussion on using the zebra scanner with Android.
- Process to locate the app on the Google Play Store and how to disable the camera as a scanner.

#### 8. Upcoming Features & Updates:

- Prioritizing of tickets and feature requests.
- Introduction of work order functionality.
- Tracking check-in/check-out times.
- Finalizing adjustments & transfers to complete warehouse features for mobile.
- Review of other upcoming app features.

**Meeting Conclusion:** The call provided a comprehensive overview of the Order Time Mobile app's features, functionalities, and upcoming updates. Attendees were given the opportunity to ask questions and provide feedback.