Easy Insight Integration Setup

Last Modified on 04/23/2024 2:29 pm EDT

Overview

This guide will walk you through the steps to set up an integration between Easy Insight and Order Time. Follow these instructions carefully to start utilizing your trial effectively. If you encounter any issues during the setup process, please contact Easy Insight support first, followed by Order Time support.

Prerequisites

- Access to your company email.
- Master Admin rights within Order Time.

Step-by-Step Integration Setup

Step 1: Obtain Access

First, you need to obtain access for the integration:

1. Send an email to contact@ordertime.com.
2. Include your company name in the email.
3. Wait for a confirmation email from Order Time to confirm your access.

Step 2: Start Your Easy Insight Trial

1. Visit the Order Time Inventory page on Easy Insight.
2. Click on the **Try Easy Insight Now!** button to initiate your trial.

Step 3: Connect to Order Time

1. Once you are in your Easy Insight trial, navigate to the connections list.
2. Scroll down to find **Order Time** and select it.

Step 4: Create Your API Key

1. Create an API Key in Order Time by following the instructions provided in the Getting the API Key article on Order Time's help site.

Step 5: Enter Connection Information

1. Enter your master admin email address and the API Key you created into the connections info within Easy Insight.

Finalizing Setup

After completing the above steps, your Easy Insight should connect to Order Time. You can now begin utilizing the features available in your trial. Ensure that all steps are correctly followed to avoid any issues.

Troubleshooting

- If you encounter any errors during the setup, please contact Easy Insight support first.
- If further assistance is needed, reach out to Order Time Support.