

Importing - Sales Order Line

Last Modified on 04/01/2026 9:38 am EDT

Importing - Sales Order Line

Purpose:

This import is designed to add lines or update existing lines on an Sales Order. For this to work the Sales Order MUST already exist so that the Sales Order number can be added as a field on the import template.

Required Fields:

- New lines: No. (DocNo), Tran Type, Item
- Existing Lines: Line Item ID -- Follow the ID Method: [Video - Updating the Items List with Imports](#)

Mapping Tips:

- ID = Line Item ID